

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**August 3-4, 1962**

**For the confidential information  
of the Board of Trustee**

The 1962 summer meeting of the Board of Trustees was held at the Jackson Lake Lodge on August 3-4. In the absence of President Hansen, Vice-President Jones called the meeting to order at 10:00 a.m. on August 3. The following members answered the roll call: Jones, Reed, Bush, Brough, Newton, Chamberlain, McIntire, and Laird, and, ex officio, Humphrey and Linford. Absent were: Hansen, McCracken and, ex officio, Governor Gage. Mr. Sullivan joined the meeting at 11:15 and Mr. Peck, at 11:25 a.m.

Mr. Newton moved that the minutes of the May 25-26 meeting of the Board of Trustees be approved as written. Mr. Brough seconded the motion and it was carried.

APPROVAL  
OF MINUTES

Following an announcement by President Humphrey concerning a dinner to be given in the evening by Mr. Raymond C. Lillie, Manager of the Lodge, the Trustees gave their attention to the President's Report. Mr. Brough moved, Mrs. Bush seconded, and it was carried that the following appointments be approved:

APPOINTMENTS

1. Miss Joan Foss as Home Demonstration Agent in Carbon County, effective September 6, 1962, at a salary rate of \$5,604 on a twelve-month basis.

Foss

2. Mrs. Eleanor J. Cochrane as Extension Specialist in Foods and Nutrition, with the rank of Assistant Professor, effective July 25, 1962, at a salary rate of \$7,620 on a twelve-month basis.

Cochrane

3. Mr. Willis Gordon Kearl as Assistant Professor of Agricultural Economics, effective September 4, 1962, at a salary rate of \$8,604 on a twelve-month basis.

Kearl

4. Mr. Ray A. Field as Assistant Professor of Meats, effective September 4, 1962, at a salary rate of \$7,200 on a twelve-month basis.

Field

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|--|--------------------|
| 5. <u>Mr. Chia Chu Soong</u> as Supply Instructor in Nutrition, effective September 1, 1962, at a salary rate of \$5,808 on a twelve-month basis.  | <u>Soong</u>       |
| 6. <u>Mrs. Marilyn Skelton</u> as Assistant Professor of Home Economics, effective September 1, 1962, at a salary rate of \$7,716 on a twelve-month basis.   | <u>Skelton</u>     |
| 7. <u>Dr. Joseph R. Larsen, Jr.</u> as Supply Assistant Professor of Entomology, effective August 31, 1962, at a salary rate of \$7,332 on a twelve-month basis.   | <u>Larsen</u>      |
| 8. <u>Mr. Earl W. Chamberlain</u> as Supply Instructor in Weed Control, effective October 1, 1962, at a salary rate of \$5,808 on a twelve-month basis.  | <u>Chamberlain</u> |
| 9. <u>Mr. Alvin F. Gale</u> , transferred from the position of Superintendent of the Sheridan Substation to that of Superintendent of the Archer Substation, effective September 1, 1962, at a salary rate of \$5,520 on a twelve-month basis. | <u>Gale</u>        |
| 10. <u>Miss Doris M. Drury</u> as Instructor in Economics, effective September 1, 1962, at a salary rate of \$6,408 for the academic year 1962-63.   | <u>Drury</u>       |
| 11. <u>Mr. Merton S. Harris</u> as Instructor in English, effective September 1, 1962, at a salary rate of \$5,700 for the academic year 1962-63.  | <u>Harris</u>      |
| 12. <u>Mr. Richard L. Oden</u> as Instructor in English, effective September 1, 1962, at a salary rate of \$5,700 for the academic year 1962-63.   | <u>Oden</u>        |
| 13. <u>Dr. Duane W. Hill</u> as Associate Professor of Political Science, effective September 1, 1962, at a salary rate of \$7,980 for the academic year 1962-63.  | <u>Hill</u>        |

14. Mr. A. Paul Theil, transferred from the position of Instructor in Adult Education and Coordinator of Special Projects to that of Supply Assistant Professor of Political Science, effective September 1, 1962, at a salary rate of \$6,408 for the academic year 1962-63.

Theil

15. Mr. Jerome C. Davies as Instructor in Speech, effective September 1, 1962, at a salary rate of \$5,508 for the academic year 1962-63.

Davies

16. Miss Ruth Mikich as Assistant Professor of Office Administration and Secretarial Science, effective September 1, 1962, at a salary rate of \$7,200 for the academic year 1962-63.

Mikich

17. Mr. John M. Dwyer as Assistant Professor of Statistics, effective September 1, 1962, at a salary rate of \$7,200 for the academic year 1962-63.

Dwyer

18. Mr. Marvin A. Lentner as Instructor in Statistics, effective September 1, 1962, at a salary rate of \$7,104 on a twelve-month basis.

Lentner

19. Mr. J. Burdett Johnson as Instructor in Elementary Education, effective September 1, 1962, at a salary rate of \$5,604 for the academic year 1962-63.

Johnson

20. Dr. Mirlen Dale Federer as Assistant Professor of Guidance Education, effective September 1, 1962, at a salary rate of \$7,200 for the academic year 1962-63.

Federer

21. Mrs. Welker Bishop as Supply Instructor in Physical Education, effective September 1, 1962, at a salary rate of \$5,604 for the academic year 1962-63.

Bishop

22. Mr. Waldron C. Townsend as Supply Instructor in Mechanical Engineering, effective September 1, 1962, at a salary rate of \$6,300 for the academic year 1962-63.

Townsend

23. Mr. Raymond G. Jacquot as Instructor in Mechanical Engineering, effective September 1, 1962, at a salary rate of \$6,300 for the academic year 1962-63.

Jacquot

24. Mrs. Catherine E. Mealey as Assistant Professor of Law and Law Librarian, effective September 1, 1962, at a salary rate of \$7,200 on a twelve-month basis.

Mealey

25. Miss Mary Roberta Hawn as Instructor in Nursing, effective September 1, 1962, at a salary rate of \$5,820 for the academic year 1962-63.

Hawn

26. Mr. John L. Christopher as Instructor in Adult Education and Education and Field Coordinator in Casper, effective September 1, 1962, at a salary rate of \$6,408 for the academic year 1962-63.

Christopher

27. Mr. Charles C. Crandall as Instructor in Adult Education and Education and Field Coordinator in Rock Springs, effective September 1, 1962, at a salary rate of \$6,408 for the academic year 1962-63.

Crandall

28. Mr. Loren J. Aldrich as Director of Western Wyoming Junior College, effective July 1, 1962, at a salary rate of \$9,500 on a twelve-month basis.

Aldrich

29. Mr. Richard E. Kinder as Acting Dean of Men, effective July 16, 1962, at a salary rate of \$9,000 on a twelve-month basis.

Kinder

30. Mr. David W. Buel as Director of Information and Special Services, effective August 7, 1962, at a salary rate of \$8,508 on a twelve-month basis.

Buel

31. Dr. John A. Marvel as Acting Dean of the College of Education, effective August 1, 1962, at his current salary rate of \$13,812, and as Dean of the College of Education, effective September 1, 1962, at an annual salary rate of \$15,300.

Marvel

32. Dr. John W. Gates as Acting Director of Adult Education and Community Service, effective August 1, 1962, at his current salary rate of \$10,512, and as Director of Adult Education and Community Service, effective September 1, 1962, at an annual salary rate of \$12,000.

Gates

For the information of the Board, President Humphrey reported the following resignations:

RESIGNATIONS

1. Mr. Thomas Birch, Superintendent of the Archer Substation, effective September 15, 1962, for personal reasons.

Birch

2. Mr. Thomas R. Varnell, Supply Instructor in Animal Husbandry, effective September 19, 1962, to accept a position with the Food and Drug Administration.

Varnell

3. Dr. John R. Vaughn, Professor of Plant Pathology and Chief of Party in the Afghan Program, effective August 1, 1962, to accept a position with Ford Foundation in foreign aid work.

Vaughn

4. Dr. J. Ray Hanna, Professor of Mathematics, effective January 31, 1963, to accept a position at the University of Colorado.

Hanna

5. Mr. Marc Heyler, Assistant Professor of Modern Languages, effective August 31, 1962, to accept a position at Muhlenberg College.

Heyler

6. Dr. W. E. Kuhn, Associate Professor of Economics, effective August 31, 1962, to accept a position as economist for the Federal Reserve Bank in Chicago.

Kuhn

7. Dr. Gerald Rigby, Assistant Professor of Political Science, effective August 31, 1962, to accept a position at the University of Southern California.

Rigby

8. Mr. R. L. Beatty, Assistant Professor of Statistics, effective August 31, 1962, to complete work for the Ph.D. degree.

Beatty

9. Dr. Harlan Bryant, Dean of the College of Education, effective August 31, 1962, to accept a position as President of Western State College of Colorado.

Bryant

10. Mr. Roy Stoddard, Jr., Associate Professor of Law, effective August 31, 1962, for personal reasons.

Stoddard

11. Mr. G. E. Trowsdale, Instructor in Law and Law Librarian, effective August 31, 1962, to accept a position at Loyola College in Montreal.

Trowsdale

12. Mr. Douglas R. Johnson, Field Relations Counselor, effective June 30, 1962, to accept a position at Central Business College in Denver.

Johnson

13. Mr. George F. Hamm, Assistant to the Dean of Men, effective August 31, 1962, to accept a position at Arizona State University.

Hamm

Mr. Chamberlain moved, Mr. McIntire seconded, and it was carried that the following requests for leave of absence be approved:

LEAVES OF  
ABSENCE

1. Mr. Kurt C. Feltner, Instructor in Plant Science, a two-month extension of his leave without pay, to November 30, 1962, to permit him to complete requirements for the Ph.D. degree at the University of Arizona.

Feltner

2. Dr. Gordon W. Robertstad, Associate Professor of Microbiology, a leave without pay for the period September 1, 1962 to August 15, 1963, to permit him to accept a Public Health Service postdoctoral research fellowship to study at the Communicable Disease Center in Atlanta, Georgia.

Robertstad

3. Dr. W. C. Guenther, Associate Professor of Statistics, a leave without pay for the fall semester of 1962-63 to permit him to accept a postdoctoral National Science Faculty fellowship for study at the University of California in Berkeley.

Guenther

4. Mr. Robert A. Wheasler, Associate Professor of Aeronautical and Mechanical Engineering, a leave without pay for the academic year 1962-63 to permit him to accept a National Science Foundation grant to continue work on his Ph.D. degree at the University of Oklahoma.

Wheasler

Mr. Reed moved that the Board approve the recommendation of Dean N. W. Hilston and the President for the recall of Professor O. A. Beath, Professor Emeritus of Agricultural Biochemistry, for a two-year period beginning June 1, 1962, to permit him to undertake a special research project under a grant received from the National Institute of Health. Mrs. Bush seconded the motion and it was carried.

RECALL OF  
FACULTY MEMBER  
ON LIMITED  
SERVICE

Mr. Reed moved, Mr. Laird seconded, and it was carried that the Board authorize appropriations as follows:

BUDGET CHANGES

1. Dean of Men's Office. An appropriation of \$1,905.10 from the General Fund to provide the additional money needed to pay sick leave for Mr. A. L. Keeney and the salary of the new Acting Dean of Men, Mr. Richard E. Kinder.

Dean of Men's  
Office

2. Department of Geology. An appropriation of \$6,650 from the General Fund which, added to funds available in the Geology Department budget, would permit an application for a matching grant of \$25,000 from the National Science Foundation for equipment.

Department of  
Geology



3. Department of Psychology and Philosophy. An appropriation of \$1,430 from the General Fund which, together with the amount of \$1,560 already available in the budget of the Department, would permit establishing on a full-time basis the clerical position in the Department.

Department of Psychology and Philosophy

4. University Band. An appropriation of \$4,000 from the General Fund to permit taking the University marching band to Logan, Utah, for the Wyoming-Utah State football game on November 10, with the understanding that an investigation would be made as to the possibility of routing the trip so as to play assembly programs at Riverton, Afton, and other schools along the way.

University Band

5. Data Processing. An appropriation of \$1,200 from the General Fund to be added to the Fixed Charges budget of the Division of Data Processing to permit making a change in machine specification to accelerate the tabulating speed of one of the accounting machines from 50 to 100 cards per minute; and an appropriation of \$911.05 from the General Fund to permit purchasing office furniture for the Division.

Data Processing

6. Army ROTC. An appropriation of \$338 from the General Fund to permit purchasing eight target carriers for use on the Rifle Range.

Army ROTC

7. Division of Finance and Budget. An appropriation of \$1,200 from the General Fund to permit purchasing three used Burroughs validating machines for the Cashier's Office for use in registration, and an appropriation of \$93.92 to be added to the Regular Salaries budget of the Student Loans and Organizations office to cover overlapping salaries in the office resulting from the resignation of one steno-clerk and the employment of another prior to expiration of earned vacation pay for the first clerk.

Division of Finance and Budget

8. Clough History of University. An appropriation of \$1,200 from the General Fund to permit printing 2,000 copies of Professor W. O. Clough's manuscript bringing the history of the University of Wyoming up to date, 500 copies to be distributed on a complimentary basis and the remainder sold at \$1.00 to \$1.50 per copy.

Mr. Reed suggested that consideration be given to incorporating the various histories of the University--Professor Clough's fifty-year history, his history of "A Land-Grant College in War," and his recently completed 25-year manuscript--into one 75-year history. President Humphrey stated that he would be glad to make such an investigation and report back to the Board.

Music. In response to a question raised by some Trustees at the May meeting, President Humphrey presented a letter from Professor Allan Willman explaining why the selection of music scholarship recipients is delayed until May 15. Some Trustees expressed the feeling that by delaying the selection until mid-May the Division of Music misses some good students, but in view of Professor Willman's explanation, no change in the present policy was recommended.

The Trustees considered a letter from Dr. John C. Bellamy, Director of the Natural Resources Research Institute, proposing that the University of Wyoming undertake establishment of a Department of Orbital Engineering. Dr. Bellamy stated that the cost to the state should be minimized, since there was every indication that the National Aeronautics and Space Administration would be willing to provide funds to initiate the program.

Clough History  
of University

HISTORY OF  
UNIVERSITY

SCHOLARSHIPS  
Music

PROPOSED  
DEPARTMENT  
OF ORBITAL  
ENGINEERING

After some discussion, it was moved by Mr. McIntire, seconded by Mr. Newton, and carried that the Board approve establishment of a Department of Orbital Engineering at the University provided funds could be secured from the National Aeronautics and Space Administration to initiate the program and finance it for a period of three to five years; and, further, that the Board signify the intent of the University to assume responsibility for instructional funding at the end of the three- to five- year period.

Attention was given next to a resolution requiring all freshman men students to live in the dormitory. In connection with consideration of the resolution, President Humphrey called attention to a study prepared by the Executive Assistant for Business and Plant Affairs showing estimated requirements for the housing of single students in the fall of 1962. Since the report indicated that there would be sufficient space in Ross, Knight, and Hoyt Halls and the sorority houses to take care of most of the women students, Dr. Humphrey recommended that neither Crane nor Hill Hall be used for women students this year.

Mr. Reed moved, Mr. McIntire seconded, and it was carried that the Board approve President Humphrey's recommendations and the following resolution requiring freshman men students to live in the dormitories:

RESOLUTION

WHEREAS, it has been determined to be desirable from the point of view of good discipline and the development of sound study habits that freshman men students be generally required to live in the University dormitories, and

HOUSING OF  
MEN STUDENTS

WHEREAS, the resolution authorizing and providing for the University of Wyoming Improvement Revenue Bonds, Series 1959, requires that the facilities, the revenue of which is pledged for the payment of such bonds, must be first occupied and put to maximum use before other similar facilities of the University, and further provides that the board shall adopt such rules and regulations as are necessary to insure maximum use of such facilities.

NOW, THEREFORE, BE IT RESOLVED that all unmarried freshman men students entering the University during and after September 1962 shall be required to reside in the men's residence halls, except students residing with their parents in the City of Laramie or vicinity and such students as may be individually excused from compliance with this regulation for good reason by the appropriate University administrative personnel as designated by the President of the University, and

BE IT FURTHER RESOLVED that in carrying out the provisions of this regulation, the University administrative personnel with responsibility therefor shall first assign such men students to Crane Hall and Hill Hall in order to insure maximum occupancy of such dormitories.

The Trustees considered a statement prepared by Mr. L. G. Meeboer, Executive Assistant for Business and Plant Affairs, and Mr. E. G. Rudolph, Legal Advisor, with regard to the possibility of authorizing a new bond issue pledging the excess mineral royalties for the purpose of refunding the presently outstanding Improvement Revenue Bonds, Series 1959, and acquiring further facilities. The statement explained that under the terms of the bond resolution bonds could be redeemed for the purpose of refunding only on or after July 1, 1970, and then only on the payment of a premium of three per cent of the principal amount. A question was also raised as to the status of those bonds in which permanent University funds were invested. It was the consensus of the Board that no plan should be made at this time for refunding the Improvement Revenue Bonds, Series 1959.

POSSIBLE NEW  
BOND ISSUE

Dr. Humphrey called attention to a letter from Mr. L. G. Meeboer, Executive Assistant for Business and Plant Affairs, explaining that the portion of Buildings and Grounds Department salaries scheduled for payment from the Housing Reimbursement account during the 1961-63 biennium was too large and that by June 30, 1963 this excess would amount to \$12,902. Mr. Meeboer recommended payment of this amount from the Knight Hall Food Service cash balance to the Housing Reimbursement account to cover the anticipated overdraft. Mr. Newton moved that Mr. Meeboer's request be approved. Mr. Brough seconded the motion and it was carried.

Mr. McIntire was out of the room at the time the above motion was passed. When he returned, he asked that the matter be reconsidered. He stated that he did not feel it was proper to cover the overdraft from the Knight Hall Food Service cash balance and that instead the amount should be charged against those departments for which the work was done. It was finally agreed that the motion should stand but that Mr. Meeboer should be asked to bring to the Board at the next meeting a detailed statement showing why the amount should be charged against the Knight Hall Food Service cash balance or listing other accounts to which it could properly be chargeable, with the Board reserving the right to rescind its approval of payment from the Knight Hall Food Service cash balance.

The Trustees considered a request from the City of Afton, transmitted through Dean N. W. Hilston of the College of Agriculture, for forty acres of Afton Substation land for use in constructing a sawmill. Dean Hilston's letter of transmittal pointed out that the community leaders had offered to exchange forty acres of less desirable land for the Substation land, but

HOUSING  
REIMBURSEMENT  
ACCOUNT

REQUEST OF  
CITY OF AFTON  
FOR SUBSTATION  
LAND

that he felt such an exchange would decrease the value of the Substation to the state and might result in the Legislature's closing the station.

After some discussion, it was moved by Mr. Reed, seconded by Mr. Peck, and carried that the Board reject the proposal of the City of Afton and inform the community leaders that the Board might be interested in moving the entire station at some future date if suitable land could be provided for exchange.

The Board adjourned for lunch at 12:30 and reassembled at 1:55 p.m. The same members were present who were present when the meeting adjourned for lunch.

Mr. Brough moved that the Board authorize an appropriation of \$8,776.67 from the Improvement Revenue Bonds, Series 1959, to provide the additional funds needed to complete work in the Physical Education, Intramural and Intercollegiate Athletics Recreation Area.

PHYSICAL  
EDUCATION,  
INTRAMURAL AND  
INTERCOLLEGIATE  
ATHLETICS  
RECREATION AREA

The Trustees spent some time discussing a report from Mr. G. J. Jacoby, Director of Physical Education and Intercollegiate Athletics, on the inadequacy of the present physical education facilities. Mr. Jacoby presented two suggested plans for consideration by the Board: (1) Schedule construction of a new building within the next three to five years; authorize use of \$2,721.08 from the allocation of \$29,498 in the University Building Improvement Fund for necessary repairs, allowing the remainder to revert; appropriate \$12,300 for equipment; and make provision in the 1963-65 Legislative budget to finance architectural work on the new building. (2) In the event a new building cannot be

PHYSICAL  
EDUCATION  
FACILITIES

constructed within the next three to five years, leave the allocation of \$29,498 in the University Building Improvement Fund intact but authorize changing the category from blacktopping the armory floor to remodeling dressing and shower rooms; appropriate \$12,300 for equipment; and plan to include \$500,000 in the 1965-67 Legislative budget for complete renovation of the building.

There was considerable discussion of the desirability of converting the present Gymnasium into a classroom building versus adding to the building and retaining it for physical education facilities. Concluding the discussion, Mr. Peck moved that the Board appropriate \$12,300 from the General Fund to provide for emergency equipment (lockers, baskets, etc.), authorize the use of \$2,721.08 from the University Building Improvement Fund allocation for necessary repairs, and authorize retention of the balance of the Building Improvement Fund allocation for possible future use. Mr. Chamberlain seconded the motion and it was carried.

For the information of the Board, President Humphrey presented a report from the Director of Finance and Budget on new annual insurance rates effective March 1, 1962, as computed by the Mountain States Inspection Bureau. The report indicated decreases of .012 in fire insurance rates and .005 in extended coverage rates for campus property; an increase of .004 in fire insurance rates and no change in extended coverage rates on University Science Camp property; an increase of .013 in fire insurance rates and a decrease of .001 in extended coverage rates for Jackson Hole Biological Research Station property; no change in fire insurance rates and a decrease of .019 in extended coverage rates for the Laramie Farms.

INSURANCE  
RATES

The Trustees also received information concerning bids for an annual motor vehicle fleet policy, effective June 15, 1962, for the following coverages: bodily injury liability, \$300,000 per person and \$500,000 per accident; property damage liability, \$50,000 per accident; medical payment coverage, \$3,000 per person; and comprehensive physical damage coverage, excluding collision or upset. The report indicated that the low bid of the Globe Indemnity Company in the amount of \$6,303 had been accepted.

FLEET POLICY  
BIDS

For consideration by the Trustees, the Director of Finance and Budget presented a request from the new owner of the North Park Timber Company for a new agreement granting permission to tap a University water main in west Laramie or for a transfer of the agreement made by the University with the former owner. The Director of Finance and Budget recommended executing a new agreement for a period of five years, providing for payment to the University of \$50 per year.

NORTH PARK  
TIMBER COMPANY  
WATER TAP

Mr. McIntire stated the opinion that the agreement should definitely provide for the North Park Timber Company to pay, on a metered basis, for any water used under the agreement. Mr. Newton then moved that the proposed agreement be approved, with the change suggested by Mr. McIntire, and that the President and the Secretary of the Board be authorized to sign it. Mr. Peck seconded the motion and it was carried.

For the information of the Board, the Executive Assistant for Business and Plant Affairs presented a report from the Internal Auditor on the assistance he had given the various auxiliary enterprises during the period from May 14 to July 20.

REPORT OF  
INTERNAL  
AUDITOR



Also for the information of the Board, a report was presented on change orders approved as follows:

CHANGE ORDERS

1. Men's Dormitories and Dining Hall.

- a. Change order #24 -- eliminate all uncompleted asphalt surfacing; re-survey and install permanent property line markers on southeast and southwest corners of property; furnish and install aluminum bullnose on the out corners and aluminum angles at the in corners of columns in two rooms; furnish and install two pot fillers; furnish and install ceiling grilles for two exhausters; install an expansion joint in the plaster on the wood framing above folding door "UU"; paint concrete block above wainscots in six rooms; relocate and raise two floor drains. . . . . Increase \$ 235.00
- b. Change order #25 -- eliminate 50 screens and 14 damaged curtain wall panels (to be completed by purchase order) . . . Decrease \$ 598.00

2. Structures for Physical Education, Intramural and Inter-collegiate Athletics Recreation Area

- a. Change order #5 -- add 5/8" plywood closures in back wall of press boxes for track stand and U.W. baseball stand . . . . . Increase \$ 420.00
- b. Change order #6 -- add 2" wide white stripe on rear wall of each tennis court . . . . . Increase \$ 325.00

President Humphrey called attention to a report from the Executive Assistant for Business and Plant Affairs on bids received for landscaping and underground sprinkling systems and for street, sidewalk, and parking for the Commerce and Industry building area and the men's dormitories and dining hall area. The report indicated that contracts had been awarded by the Executive Committee and the Committee on Physical Plant and Equipment as follows: Commerce and Industry building area--landscaping and underground sprinkling system contract to Bauer's Sod and

IMPROVEMENTS FOR COLLEGE OF COMMERCE BUILDING AREA AND CRANE-HILL DORMITORIES AND DINING HALL AREA

Landscaping for \$18,597.53, and street, sidewalk and parking contract to Yeoman Construction Company for \$23,427.25; men's dormitories and dining hall area--landscaping and underground sprinkling system contract to Kroh Brothers Nurseries, Inc. for \$26,532.50, and street, sidewalk and parking contract to Yeoman Construction Company for \$84,500. Mr. McIntire moved that the action taken by the Executive Committee and the Committee on Physical Plant and Equipment be approved. Mr. Brough seconded the motion and it was carried.

For the information of the Board, President Humphrey presented a report from the Executive Assistant for Business and Plant Affairs showing cost estimates revised as of July 20, 1962, on the 1959 building program. The revised estimated net cost to be paid from bond sales, according to the report, totaled \$10,961,512.50, resulting in a revised estimated saving of \$781,487.50.

Consideration was given next to statements prepared by the Executive Assistant for Business and Plant Affairs with regard to the possibility of financing by bond issue (to be retired with profits from auxiliary enterprises and the University Building Improvement Fund) the following construction and remodeling: construction and equipping of new women's dormitory without food service, at a cost of \$1,521,058; remodeling and equipping Hoyt Hall for use as a conference and convention center, at a cost of \$308,000; and construction and equipping of a science building, at a cost of \$3,500,000.

BUILDING PROGRAM  
1959, COST  
ESTIMATES

PROPOSED NEW  
CONSTRUCTION  
AND REMODELING

Tables were presented showing the annual debt service requirements on a 20, 25, 30, 35, and 40 year basis, at interest rates of 3 per cent, 3.5 per cent, 4 per cent, and 4.5 per cent. These tables assumed payment of total annual debt requirements from the University Building Improvement Fund for constructing the science building and remodeling Hoyt Hall, with profits from the new dormitory, Knight Hall Cafeteria, Wyoming Hall, and the University Bookstore to be applied toward debt requirements for the proposed dormitory and the balance to be paid from the University Building Improvement Fund.

After some discussion, it was moved by Mr. Sullivan, seconded by Mr. McIntire, and carried that the Board approve the plan for constructing a new women's dormitory and a science building and for remodeling Hoyt Hall, to be financed by bond issue as outlined, and that the Board authorize the Campus Planning Committee to continue its study and present additional information at a later meeting.

Mr. Reed moved that the Board authorize an allocation of \$3,834.50 from the Improvement Revenue Bonds, Series 1959, to permit purchase of additional equipment for the Commerce and Industry Building. Mr. Brough seconded the motion and it was carried.

1. Mechanical Engineering Department. Mr. Reed moved that the Board authorize an appropriation of \$2,685.87 from the Building Improvement Fund to provide 480-volt electric power in the Mechanical Engineering Department's aeronautical and vibrations laboratories. Mr. Chamberlain seconded the motion and it was carried.

COMMERCE AND  
INDUSTRY  
BUILDING  
EQUIPMENT

BUDGET CHANGES

Mechanical  
Engineering  
Department

2. Gymnasium Floor. Mr. Laird moved that the Board authorize an appropriation of \$2,800 from the Building Improvement Fund to permit sanding and refinishing the main floor in the Gymnasium. Mr. Peck seconded the motion and it was carried.

Gymnasium Floor

President Humphrey showed the Trustees a picture of a proposed planter-sign to be placed in front of the new men's dormitories, identifying them as part of the University of Wyoming campus. Mr. Newton suggested that consideration be given to placing wrought iron posts on either side of the sign, identifying the buildings by name. Mr. McIntire moved that the proposed planter-sign be approved as presented and that an appropriation of \$4,752 be authorized from the Improvement Revenue Bonds, Series 1959, to cover the cost of the sign. Mr. Peck seconded the motion and it was carried.

PLANTER-SIGN  
FOR CRANE-HILL  
DORMITORIES

Mr. McIntire then moved that the Physical Plant and Equipment Committee be authorized to make a study of appropriate signs if needed for Crane and Hill Halls, bringing a recommendation to the Board at a later meeting. Mr. Newton seconded the motion and it was carried.

The Trustees considered next a report from the committee appointed to study the question of parking for staff and students. The committee requested additional time for studying the problem and presented three specific recommendations: (1) that more "limited parking time" spaces be provided in "high use" areas such as in front of Old Main, the Library, the Union and the Postoffice; (2) that "B" parking stickers be eliminated; and (3) that the "F" permit area be extended eight blocks in all directions from the

PARKING FOR  
STAFF AND  
STUDENTS

Arts and Sciences building. Mr. Reed moved that the recommendations of the parking committee be approved. Mr. Sullivan seconded the motion and it was carried.

Miss Linford raised a question concerning the number of credits students can earn by extension at the University and called attention to the branches operated by other states at which students can earn residence credit. She also mentioned the lack of special education courses offered at the University of Wyoming.

Dr. Humphrey informed Miss Linford that consideration was being given by the Western Interstate Commission for Higher Education to the possibility of offering special education training as a regional program similar to the medical, dental, and veterinary programs, and that the University of Wyoming would participate in this program. He also promised to ask the new Dean of the College of Education to look into the question of additional residence credit for extension work and prepare a report for the Board at a later meeting.

Turning their attention to the Addendum to the President's Report, the Trustees gave attention first to four appointments recommended by President Humphrey. Mr. Chamberlain moved, Mrs. Bush seconded, and it was carried that the following appointments be approved:

1. Mr. Donald C. Wellington as Instructor in Economics, effective September 1, 1962, at a salary rate of \$6,000 for the academic year 1962-63.

2. Mr. Herbert P. Wieboldt as Instructor in Modern Languages, effective September 1, 1962, at a salary rate of \$5,508 for the academic year 1962-63.

EXTENSION CREDIT  
AND SPECIAL  
EDUCATION  
COURSES

APPOINTMENTS

Wellington

Wieboldt

3. Mr. Monroe C. Neff as Instructor in Adult Education and Coordinator of Special Projects, effective September 1, 1962, at a salary rate of \$7,404 on a twelve-month basis.

Neff

4. Dr. Ray W. Frantz, Jr. as Director of the Library, with the rank of Professor, effective November 15, 1962, at a salary rate of \$14,004 on a twelve-month basis, the appointment to carry authorization of an appropriation not to exceed \$2,000 from the General Fund to cover moving expenses.

Frantz

Mr. Peck moved, Mr. Brough seconded, and it was carried that the following budget changes be approved:

BUDGET CHANGES

1. Agricultural Experiment Station. Authorization to Dean N. W. Hilston to serve as administrator of a fund of \$4,820 for two research projects; authorization to accept additional Regional Research funds in the amount of \$1,793 and to reallocate funds among the various projects to utilize the additional money.

Agricultural  
Experiment  
Station

2. Division of Animal Science. An appropriation of \$3,800 from the unappropriated balance in the Experiment Station Sales Fund to permit purchasing a milk cooling tank at the Dairy Farm, with the understanding that bids would be taken on other types of machines than Brown's Dairy King before the purchase was made.

Division of  
Animal Science

3. Department of Zoology and Physiology. An appropriation of \$1,800 from the General Fund to permit employing an additional graduate assistant for the Department for 1962-63 to relieve Dr. R. H. Denniston of approximately one-fourth of his duties for work on a National Institute of Health project for which he received pay during the summer but which he was unable to complete because of University committee assignments.

Department of  
Zoology and  
Physiology

4. Development Fund. An appropriation of \$1,000 from the General Fund to permit getting the Development Fund under way.

Extension. Mr. Chamberlain moved that the Board authorize raising the fee for Warren Air Force Base personnel who receive residence credit for extension courses from \$12.00 to \$18.00 per semester hour, effective September 1, 1962. Mr. Peck seconded the motion and it was carried.

For the information of the Board, President Humphrey presented a study undertaken by the Director of Alumni Relations at the suggestion of the Board concerning the origin and present location of University of Wyoming graduates. While the study was inconclusive, Dr. Humphrey stated, since it did not include the number of graduates of other schools who live and work in Wyoming, he felt it would give the Trustees some assistance in determining a policy on the future size of the University.

1. Old Main Building. The Trustees considered a request from the Executive Assistant for Business and Plant Affairs for an appropriation of \$530.49 from the Building Improvement Fund to cover installation of acoustic tile ceiling material and fluorescent light fixtures in Room 407 in Old Main. Mr. McIntire moved that the Board authorize an appropriation sufficient to provide fluorescent lighting but that the request for acoustic tile ceiling material be denied. Mr. Peck seconded the motion and it was carried.

Mrs. Bush then moved, Mr. Peck seconded, and it was carried that the following budget changes be approved:

Development Fund

FEES

Extension

POLICY ON  
FUTURE SIZE  
OF UNIVERSITY

BUDGET CHANGES

Old Main  
Building

2. Veterinary Science Laboratory Area. An appropriation of \$1,050 from the General Fund to cover installation of approximately 300 lineal feet of 8" drainage tile in the area adjacent to the Veterinary Science Laboratory to permit drainage of the general land area east of the Laboratory.

Veterinary  
Science  
Laboratory  
Area

3. Recreation Camp. An appropriation of \$815 from the General Fund which, together with \$1,000 available in Recreation Camp funds, would permit construction of a new sewage disposal drainage field on Forest Service land near the Recreation Camp site.

Recreation Camp

4. Graduate School Building - Department of Mathematics. An appropriation of \$1,159.63 from the Building Improvement Fund to permit rearranging space occupied by the computer laboratory as an office for the Head of the Department and his clerical staff.

Graduate School  
Building -  
Department of  
Mathematics

The Board adjourned at 5:05 p.m. and reassembled at 9:40 a.m. on August 4, with Mr. Hansen present in addition to those who were present the preceding day.

In presenting the proposed Legislative budget for the 1963-65 biennium, President Humphrey called attention to the following factors that were taken into consideration in preparing the budget:

1963-65  
LEGISLATIVE  
BUDGET

(1) Fall semester enrollments were estimated at 5,259 for 1963-64 and 5,785 for 1964-65.

(2) Student fees were projected at an increase of five per cent each year.

(3) The cost of salary increases for regular employees was estimated on the basis of ten per cent for the first year of the biennium and also on the basis of ten per cent for the first year and an additional five per cent for the second year.



(4) The amount of \$257,664 of Building Improvement Fund money which had been allocated to construction of a new women's dormitory was transferred to Buildings and Grounds budgets.

(5) A balance of \$490,806.28 was carried forward to 1963-65 from the following sources: University Building Excess Royalty Fund, \$226,971.28; excess over budget estimates, 1961-62, \$101,229; error in establishing reserve for land purchase, \$101,336; and excess income from additional allocation of Federal (Morrill) funds, \$61,270.

(6) Budget requests for the nursing schools at Casper and Sheridan were incomplete and were therefore included in the report in the same figures budgeted for 1961-63.

(7) Retirement Cost estimates were not available and so were not included in the report.

(8) Plans were made to ask for funds for University contributions to the Employees Group Life Insurance Plan, estimated at a cost of \$75,000.

Dr. Humphrey next called attention to the statement of estimated funds available, totaling \$21,702,234.28, including a state appropriation of \$12,589,247. He pointed out that the proposed budget would require an increase in state appropriations over 1961-63 of \$2,131,898.83 if a ten per cent salary increase were approved, and an increase of \$2,467,983.83 if a salary increase of ten per cent the first year and five per cent the second year were approved.

Most of the Trustees' discussion centered around the proposed salary increase. Dr. Humphrey gave Board members copies of studies that had been made showing comparisons of University of Wyoming salaries with salaries paid at other institutions, both

academic and non-academic. Mr. McIntire stated that the studies did not include as many institutions as had been included on studies considered by the Board at the time salary increases for 1962-63 were considered, and he requested that these studies be brought up to date for consideration by the Trustees at the time a decision was made concerning allocation of salary increases for the 1963-65 biennium. He then moved that the budget be approved as submitted, including a ten per cent increase for salaries, with the understanding that the Board would at a later date consider how the ten per cent should be applied. Mr. Reed seconded the motion and it was carried.

Mr. Sullivan moved that consideration of the report of the committee appointed to study the University's fraternity and sorority rushing and pledging system be deferred until the next meeting of the Board. Mr. Brough seconded the motion and it was carried.

Mr. Brough moved that the proposed budget for the Division of Physical Education and Intercollegiate Athletics for 1962-63 be approved as submitted. Mrs. Bush seconded the motion and it was carried.

The Trustees considered preliminary plans prepared by Hitchcock and Hitchcock, architects, for alterations and additions to the Alpha Chi Omega Sorority House, providing for additional bedrooms and for enlarging the dining room. Mr. Peck moved that the plans be approved as presented. Mr. Newton seconded the motion and it was carried.

REPORT OF  
PLEDGING  
COMMITTEE

PHYSICAL  
EDUCATION  
AND ATHLETIC  
BUDGET

ALPHA CHI  
OMEGA SORORITY

The Trustees spent some time considering a proposal from the Physical Plant Engineer for constructing a new intersection and signaling system at 15th Street, Willet Drive, and Clark Street for the purpose of eliminating the traffic problem at that intersection. Estimates submitted by the Plant Engineer indicated a total cost of \$13,898 for construction of the intersection and signaling system, of which the City would pay \$8,156, leaving \$5,742 as the University's share of the cost. Mr. Sullivan moved that the Board approve the proposed plan and authorize an appropriation of \$5,742 from the General Fund to pay the University's share of the cost. Mr. Peck seconded the motion and it was carried.

PROPOSED  
NEW STREET  
INTERSECTION

President Humphrey called attention to the fact that election of the Executive Committee and appointment of the Physical Plant and Equipment Committee had not been carried out at the annual meeting as provided for in the By-Laws. Mr. Hansen stated that he would announce appointment of members to the Physical Plant and Equipment Committee later in the day. Mr. Newton nominated Mr. Reed for membership on the Executive Committee. Mr. Peck nominated Mr. Jones. Mr. Sullivan nominated Mr. Laird. Mr. Reed then moved that the nominations cease and that the Secretary be instructed to cast a unanimous ballot for Messrs. Reed, Jones, and Laird. Mr. Sullivan seconded the motion and it was carried.

EXECUTIVE  
COMMITTEE

In view of the invitation transmitted by President Humphrey from Mr. McCracken to the male members of the Board to be aboard the Treagle train on October 6, it was decided to hold a one-day meeting on October 5, with another meeting to be held on November 19-20.

DATES FOR  
FUTURE  
MEETINGS

The Board adjourned for lunch at 12:15 and reassembled at 2:00 p.m., with the same members present who were present for the morning session except Mr. McIntire and Miss Linford. Miss Linford joined the meeting at 2:50 p.m.

Dr. Humphrey gave the Trustees biographical data concerning four men whom he had been considering for the deanship of the College of Arts and Sciences. He stated that his preference would be Dr. Glenn Terrell, Associate Dean of Arts and Sciences at the University of Colorado, who had been to the campus for an interview. Following some discussion of the qualifications of the various candidates listed, Mr. Peck moved that President Humphrey be authorized to negotiate with Dr. Glenn Terrell for the deanship of Arts and Sciences, offering him an annual salary of \$16,000 or, if necessary, \$16,500. Mrs. Bush seconded the motion and it was carried. Dr. Humphrey stated that if he should be unsuccessful in his negotiations with Dr. Terrell he would consult the Executive Committee concerning a second choice for the position.

President Humphrey stated that in two departments on the campus it might be necessary, in order to secure qualified faculty for the fall semester, to waive the nepotism regulations. Upon the President's recommendation, Mr. Newton moved that the Department of Economics, Sociology, Anthropology and Geography be authorized to employ as a graduate assistant in Sociology the wife of a new instructor in Anthropology. Mr. Peck seconded the motion and it was carried.

Mr. Sullivan then moved that if it proved necessary, in order to have qualified instructors for the fall semester, to employ a man and his wife to teach French in the Department of Modern

DEAN, COLLEGE  
OF ARTS AND  
SCIENCES

NEPOTISM  
PROBLEMS

Languages, that authorization be given to waive the nepotism regulations on a one-year basis. Mr. Brough seconded the motion and it was carried.

Mr. Laird moved that President Humphrey be authorized to act on recommendations for appointment of additional faculty members needed for the opening of the fall semester, reporting these appointments to the Board at the next meeting. Mr. Sullivan seconded the motion and it was carried.

In this connection, Mr. Newton suggested that consideration be given to the possibility of withholding payment of the last month's salary from faculty members resigning their positions without giving the notice provided for in American Association of University Professors regulations.

President Humphrey read a letter he had received from Mr. John T. Peterson of Herald, California, a former classmate of Mr. Tracy McCracken, requesting authorization to raise funds to erect a suitable memorial to Mr. McCracken on the campus of the University. Mr. Peterson suggested erection of a "McCracken Gate" at the 13th Street entrance to the campus.

The Trustees considered Mr. Peterson's proposal at some length. They were unanimous in the feeling that a memorial to Mr. McCracken would be most appropriate, but there was not unanimity of opinion as to the form the memorial should take. The two suggestions which received more general approval were: (1) erection of an archway over the sidewalk leading from the corner of 9th and Iverson to Old Main, and (2) setting aside a place in the Fieldhouse where a bust of Mr. McCracken could be placed, along with

AUTHORIZATION  
TO EMPLOY  
NEW FACULTY

MEMORIAL TO  
TRACY McCRAKEN

information concerning his contributions to the University. Dr. Humphrey promised to consult Mrs. McCracken and Messrs. Robert and William McCracken concerning the memorial and write to Mr. Peterson.

Dr. Humphrey reported to the Board on the recent inspection of the College of Law by representatives of the American Bar Association and the American Association of Law Schools. He stated that some recommendations had been made for improvements-- increases in travel funds, additions to the library, etc.--but that in general the report was excellent.

The Trustees considered a proposal Mr. Hansen had received from Mr. W. B. Oslund, president of the Plains Pipeline Division, concerning the desire of his parent company, Szabo Food Service, Inc., to submit a proposal for the operation of the food services at the University of Wyoming. It was the consensus of the Board that President Humphrey should inform Mr. Oslund of the University's inability to consider the proposal because of the provision in the 1959 law authorizing issuance of bonds for new buildings which required profits from the operation of food services to be applied toward retirement of the bonds.

President Humphrey read letters from Dean N. W. Hilston of the College of Agriculture and Mr. Oscar Barnes, Extension Conservationist, concerning the invitation received by the latter to serve as chairman of a Bureau of Reclamation review committee for a study of all Wyoming reclamation projects. The letters pointed out that Mr. Barnes's service on this committee would be performed on annual leave time, and that his service should give the University an opportunity to pinpoint trouble spots and utilize knowledge

INSPECTION OF  
COLLEGE OF LAW

PROPOSAL FROM  
SZABO FOOD  
SERVICE, INC.

BUREAU OF  
RECLAMATION  
REVIEW  
COMMITTEE

obtained for improving service to the people of the state. Mr. Jones moved that the Board authorize Mr. Barnes to serve as chairman of the review committee. Mr. Newton seconded the motion and it was carried.

Dr. Humphrey read a letter he had received from Mr. R. E. McWhinnie, Registrar, outlining several alternative plans in connection with his retirement, including the following: (1) continuing in his position for one or two years beyond his retirement date of July 1, 1963; (2) severing his connection with the University upon retirement and taking a position in California; and (3) continuing in the University in some part- or full-time position not associated with the Registrar's office. It was the consensus of the Trustees that the same rule which applies to other administrative officers should apply to Mr. McWhinnie, and that he should retire from his position as Registrar on July 1, 1963. They expressed interest in working out some other position for Mr. McWhinnie that would be acceptable both to him and the University, and directed President Humphrey to discuss the matter with Mr. McWhinnie, bringing a definite recommendation to the Board at a later date.

Mr. Newton stated that he felt responsibility for seeking help from advisors should not be left to students receiving mid-term deficiency ratings but that the responsibility should be placed on the advisor to contact his advisees and give them the necessary help. He moved that the Board authorize President Humphrey to take the necessary steps to assure assumption of this responsibility by advisors. Mr. Reed seconded the motion and it was carried.

RETIREMENT OF  
R. E. McWHINNIE

ADVISORS TO  
CONTACT FAILING  
STUDENTS

President Hansen selected the following members to serve on the Physical Plant and Equipment Committee for 1962-63: Messrs. Newton, McIntire, Peck, Chamberlain, and Brough, with Mr. Newton serving as chairman.

The Board adjourned at 4:00 p.m. to meet again on October 5.

Respectfully submitted,



Neil W. Bush  
Secretary

PHYSICAL PLANT  
AND EQUIPMENT  
COMMITTEE